

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to a meeting of **FINANCE COMMITTEE** to be held (on Thursday 15th November 2018 in the Council Offices, Gravel Hill, Chalfont St Peter at 8.00pm



AGENDA

Cllr Darby, Cllr Smith, Cllr North, Cllr Dale, Cllr Dickson and Cllr Shinner

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

- 36. Apologies
- 37. Declaration of interests
- 38. To approve the minutes of the meeting held on 19th September 2018
- 39. **Review Action Points:**
 - 25. Update from Clerk regarding Devolved Services Agreement and whether there is a clause to withdraw.
- 40. **Correspondence:** none
- 41. To review the findings of the External Audit Report 2017-2018.
- 42. To review the findings of the Interim Internal Audit Report 2018-2019.
- 43. To agree the appointment of an Internal Auditor for 2019.
- 44. To consider donation requests from Chiltern Dial-a-Ride, The Chalfont St Peter Youth Centre and Chiltern Citizens Advice.
- 45. To consider donations to Chalfont St Peter Parish Church and the Chalfont Wind Band for their support of the Maria Taylor Carol Concert to be held on Thursday 13th December 2018.
- 46. To consider the annual subscription for the Campaign to Protect Rural England (CPRE) due in December 2018.
- 47. To consider and agree a budget to replace the Christmas Tree lights for the tree on Gold Hill Common.
- 48. To consider and agree the Parish Council budgets for 2019-2020.
- 49. To consider and agree the precept for 2019-2020.
- 50. To review the Finance Reports for month 7 (October 2018)
- 51. To check and validate the Bank Statement and Reconciliation Report as at 31st October 2018.
- 52. Items to be communicated via the Comms and PR Committee.
- 53. Information Items

54. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

55. **Date of Next Meeting:** Thursday 6th December 2018 at 8.00pm