

CHALFONT St. PETER PARISH COUNCIL



Councillors are hereby summoned to a meeting of **FINANCE COMMITTEE** to be held on Thursday 20th November 2014 in the Council Offices, Gravel Hill, Chalfont St Peter at 8.00pm

AGENDA

Cllr Mrs I Darby (Chairman), Cllr Mrs L Smith, Cllr K Adams, Cllr Mrs J Brooke, Cllr D Martin and Cllr P Dale

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

- 27. Apologies
- 28. Declaration of Interests
- 29. To approve the minutes of the meeting held on 18th September 2014
- 30. **Review action points:**
 - 28g **Chalfont St Peter War Memorial** – update from Deputy Clerk (via Clerk) regarding quotes for repairs to the base and names.
 - 12. Update from the Clerk regarding the risk assessment data lost during the recent computer failure.
 - 14. Cllr Mrs J Brooke to update the Committee regarding online facilities at HSBC and whether a 'view' only option was available.
 - 20ii) Cllr Mrs Darby to update Committee on her discussion with Mr A Welch from the Chamber of Commerce regarding the Parish Council's donation towards the hanging baskets in the village.
 - 20iii) Update from the Admin Assistant regarding donation request from the Visitor Strategy Group.
- 31. **Correspondence:**
 - i) Feedback from Chilterns Dial-a-Ride in response to the Committees request for further information regarding the use of their vehicles out of hours.
- 32. To approve the virement already undertaken due to purchase of the new Chipper. £12,495.00 transferred from 9000/901 (EM Reserves) to 4910/900 (Capital – new machinery).
- 33. To discuss the future requirement of a new shed due to Health and Safety issues regarding the asbestos roof collapse.
- 34. To consider a donation to the Chalfont Wind Band for their contribution to the Maria Taylor Concert.
- 35. To consider a donation to St Peter's Parish Church for their contribution to the Maria Taylor Concert.
- 36. To agree price increases for grave digging and memorial trees and price standardization for memorial benches proposed by the Open Spaces Committee.

- 37. To discuss the current fees charged by the Parish Council to the Fair and Circus for using Goldhill Common as discussed at the Open Spaces Committee.
- 38. To review the External Audit Report 2013/14 from Mazars.
- 39. To review the Financial Reports as at period 7 (October 2014)
- 40. To discuss and agree budgets for 2015/16.

- 41. **Date of next meeting:** Thursday 11th December 2014 at 8.00pm