

CHALFONT St. PETER PARISH COUNCIL

Open Spaces Committee

MEETING Thursday 10th March 2011 at 8.25pm in the Council Office



MINUTES

Chairman issued instructions regarding emergency exits in the event of fire

Present: Cllr Janet Harper (Chair), Cllr John Hatton, Cllr Linda Smith and Cllr Desmond Quigley

In attendance – Parish Clerk, Cllr Bruce Allen, Cllr Mike Beane and Cllr Isobel Darby

72p Apologies: Cllr Giles Heath (Vice-Chairman),

73p Declaration of interests: None

74p To approve the minutes of meeting on 3rd February 2011
The minutes were approved as a true record and signed.

75p To review action points from last minutes

54p (a) Cemetery Regulations review. The Deputy Clerk is reviewing the alternative options against the Shefford shoe. **ACTION: Deputy Clerk**

54p (b) Litter bins / grit bins: The Haywardens have re-positioned the grit bin on Rickmansworth Lane and Copthall Lane. The Clerk confirmed a further reminder had been sent to Bucks County Council to replace the missing grit bins at Kingsway, Rickmansworth Lane and Boundary Road.

54p (d) Additional planting at Goldhill Common, Rickmansworth Lane & Mill Meadow. Cllr Heath was not present to give an update on planting shrubs at Chalfont Common. A new hawthorn tree has been purchased for Goldhill Common to replace a dead tree. The Committee agreed the corner verge leading to the recycling centre in Mill Meadow would benefit from a hedge. **ACTION: Cllr Hatton agreed to produce a planting plan. ACTION: The Chair agreed to provide a planting plan for Rickmansworth Lane.**

54p (e) Deterrents for parking on Goldhill Common & other areas using granite blocks/bollards. Cllr Hatton has sourced a supplier of granite blocks for Goldhill Common. It was decided that a plan for positioning the granite blocks was required. **ACTION: Head Haywarden and Cllr Heath to draw up a plan.**

55p (a) Gotts Monument. Bucks County Council have confirmed there is no maintenance contract, although some repair work was carried out 5 years ago. There is no structural report or insurance for the Monument. There is a right of way near the site but not through it. The Monument is a Grade Two listed building and has been listed since 22/12/1958. The Committee voted on the transfer of ownership to the Parish Council with two in favour and two against.

ACTION: RECOMMEND TO COUNCIL to take over ownership of Gotts Monument.

56p (a) Allotments: Tenancy Agreement Renewals. A meeting with allotment holders on Saturday 5th March had a good turnout and some very positive feedback. The Deputy Clerk is taking forward a number of concerns raised. Currently 7 people are on the waiting list which will be monitored over the next 6 months. Consideration may be given to using some of the grazing land to meet demand for allotments. **ACTION: Deputy Clerk is taking forward a number of concerns raised including some signs for the allotments.**

34p Extension of water pipes at Hill House Allotments. The Deputy Clerk has been given a contact by one of the allotment holders for the third quote. **ACTION: Deputy Clerk**

57p (a) Redundant concrete posts at Mill Meadow & Jubilee Gardens. The Clerk is awaiting confirmation from Chiltern District Council and Bucks County Council for removal of the posts.

57p(b) Strimming near parked cars on Goldhill Common. The Deputy Clerk will investigate costings for portable signs which can be used to give advance notice of work in the area

and also no parking signs for areas identified on Goldhill Common. **Action: Deputy Clerk**

57p (c) *Bramble thicket on footpath between A413 and Woodside Close.* Bucks County Council will schedule the job once they have completed work on potholes. **Action: Clerk to follow up with BCC towards the end of March.**

57p (e) *Recycling bins in Mill Meadow.* A decision over fencing-off the area will be made in conjunction with the planting plan.

65p (c) *Baptist Church to make donation to Maria Taylor Trust for damage to Goldhill Common.* The Clerk to contact the Church to remind them.

65p (d) *Damage on Gold Hill Common (north-west) near bus stop* **The Committee agreed to include this area in the plan for placing granite blocks. ACTION: Head Haywarden and Cllr. Heath**

65p (e) *Email from Firs Estate Residents Association.* The Clerk confirmed a response has been sent. A further email from a resident has been received. The Committee felt it would be appropriate to inform the Lord of the Manor. **ACTION: Clerk to contact David Baldwin.**

70p *Terms of reference and objectives for next year.* These will be reviewed in May 2011.

76p Correspondence

a) The Queen Elizabeth II Fields Challenge

A legacy project marking the Queens' Diamond Jubilee is a grassroots programme aimed at protecting outdoor recreational spaces with funding available from SITA and Sport's England. The Committee agreed to seek funding for the play areas in particular, Cheena Meadow. **ACTION: Clerk to contact the organisation.**

b) Formal notice amending proposal for diversion of part of Public Footpath No.37 for noting. **Noted. .**

c) Email from local resident in response to SENSE's Regeneration message, suggesting signs on the A413 are updated to reflect the concession of 'One Hour Free' parking. **ACTION: Cllr Bruce Allen to speak to Chris Schwier.**

d) Email from local resident in response to SENSE's Regeneration message with suggestions for relocating the Church Lane recycling centre. The Committee agreed it could be better located and would continue to search for alternatives.

e) Email from a local resident in response to SENSE's Regeneration message, suggesting a dog bin should be installed in Chalfont Heights, which is managed privately by a residents association. **ACTION: Clerk to refer the matter to Cllr Warder and Cllr Bruce Allen**

77p Best Kept Village Objectives

(a) The Committee reviewed the Haywardens' Winter Works Schedule 2010/2011.

(b) An application for the Pushman Cup will be submitted for this year's Best Kept Village Competition. **ACTION: Clerk to send entry form with fee of £10.00**

The Chair will draft a letter to send to all community groups to encourage support in preparing the village for the judging in May. **ACTION: Chair**

78p Review of Byelaws

The Chair and Clerk agreed to meet outside the meeting to review the byelaws.

ACTION: Chair and Clerk

79p Strategy for development of playground facilities

The Deputy Clerk and Chair provided an update. The working group has commissioned Anthony Stiff Associates to produce a village play area plan and to procure funding. This organisation was chosen for its experience in consulting with community groups, the quality of design ideas and its expertise in obtaining funding.

80p Chairman's Report

All topics previously covered

81p Information items - None

Date of next meeting Thursday 7th April 2011 at 8:00pm.

Meeting closed at 10.20pm