

MINUTES of Chalfont St. Peter Parish Council

OPEN SPACES COMMITTEE meeting held on Thursday 24th May 2018 at 7.30pm in the Council Office



Chairman issued instructions regarding emergency exits in the event of fire

Present: Cllr Hatton, Cllr Ryan, Cllr Southworth, Cllr Chellar, Cllr Ford

In Attendance: One Member of the Public, two representatives from 'Fusion', Nick Stayt (Deputy Clerk), and the Head Haywarden

A member of the public asked to speak to the meeting and this was agreed. The representative was from Horn Hill part of the parish and explained that their village hall was well funded. The Village Hall Committee had agreed to spend some of their funds on improvements to Horn Hill e.g. entry gates and planting. This may involve works for Parish Council staff and Haywardens. The representative wanted to know how to make a proposal to the PC. It was agreed that Cllr Hatton, as a member for the ward that included Horne Hill and a member of Open Spaces Committee would work with Horn Hill community.

1 SP. Apologies – Cllr Dale

2 SP Declarations of interest – None received.

3 SP HS2 presentation.

A representative from Fusion started by explaining the timetable of works in the area, starting with enabling works, which was the area that this presentation was about. She explained there was a Habitat site created in the parish for relocated animals, particularly reptiles and amphibians. There was also archaeological investigation work. Part of Fusion's job was Community Engagement and they would be contacting residents in an area of up to 800m from the works, at least 14 days in advance of works.

The second representative explained how the Habitat site had been created and what had been done.

Fusion were responsible for maintenance until 2020 and then another body would be employed for this. The meeting suggested they would like to see someone such as The Chiltern Society take this on.

4 SP To approve minutes of meeting held on 26th March 2018 Signed by the Chairman as a true and accurate record.

5 SP Review action points from last minutes

45Sb. TPOs on new trees. DC had chased this up but still no reply. **Action; DC to keep chasing**

52S. Replace Bin; Chalfont Common. Old bin had been removed. **Done**

71S. Football Club Hedge Meeting with CDC estates had been arranged for 12 June

94S. Land adjacent to Boundary Rd play area. Grant payment received. **Done**

50 OS Development of Mill Meadow/Community Centre Area. Awaits Cllr Rush. **Carry forward**

122 OS Dog Bin Denham Lane. The Committee decided that the cost of emptying the bin was not worth it but asked the HH to order pink chalk spray for themselves and Councillors and mark up where dogs had fouled. This had been reported as having some success in Chalfont St Giles. **Action; DC/HH order spray.**

122 OS Green Waste Bin at Garden of Rest. HH explained that composting would require several bins and more staff time. It was agreed to order 'Please take green waste home' signs. **Action DC.**

138 OS Trees in St Peters Garden requiring work. HH was concerned that the 5 trees were in poor condition, could damage adjacent property and needed work (boughs had fallen off another tree in the Garden last year). The Committee decided to refer the proposal to the St Peter's Memorial Garden Working Group for their views.

138 OS Removal of 30 mph signs. Cllr Southworth said there were legal technical reasons why the signs had to go. **Done**

Signed:

Dated:

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6 SP Correspondence

Call from member of the public asking for larger bins on Gold Hill Common. HH said that he had new bins to replace the old and the new bins were larger. This would be an infill job when he had time.

7 SP Village Wellbeing

Fly tipping Hill House allotments. Rubbish had been removed. CF said that there was a social media message from BCC that said there could be enforcement actions. DC to follow up. **Action DC**
The HH said there were a few small incidents of graffiti and littering.

8 SP Strategy for development of playground facilities.

Mill Meadow. Consultant was happy to meet to restart the project. To meet here would be a charge of £250 and she would then re examine the fee proposal. **Recommend to Main Council £250 is spent on the Consultant to restart the Mill Meadow play area project.**

Maintenance. Wet pour work completed. **Done**

Boundary road, additional benches/tables. DC to get prices. **Action DC**

9 SP Commons Management Plan.

Tree survey digital plan in pdf format awaited. HH to chase.

10 SP Greening and Trees.

a. Bailes Green area maintenance. KS/RR had carried out planting. Ongoing.

b. Arisings from Cut and Collect. This was examined on site before the meeting. It was decided to try to hire/borrow CSG tractor and loader to tidy up the area. **Recommend to Main Council that £100 can be spent on this.**

c. Tree at NSE. DC to send email back to KS. **Carry Forward.**

d. Sub station at bottom of Rickmansworth Lane. DC to try to find contact and gain approval to plant around the building..

e. Bulb planting at Chalfont Common. This has been requested by residents who will plant the bulbs if PC provide them. **Recommend to Main Council up to £200 to be spent on bulbs.**

f. Bark circles. More bark needed but Haywardens have none until Autumn. It was suggested Paul Morris was approached to see if he had some, HH could collect. RR wished to express thanks to Paul for work he has done.

g. Horne Hill planting etc. Residents representative would work with Cllr Hatton to take a proposal to Main Council.

h. 'Missing tree' Church Lane Car Park. KS remembered someone had offered a tree, she would pursue. JH to raise with CDC Estates when he met them 12 June.

i. Planters on The Broadway. HH was preparing a paper. **Carry Forward.**

j/k. 'Peace Tree Gold Hill Common'. The Committee agreed in principle and would work with Cllr Shinner and Feast of St Peter Committee. KS said there may be a problem with watering. HH/DC said a substantial tree would be expensive to source and plant.

l. LAF application for trees for 2018/19. LAF grant offer received.

m. Diseased tree Monument Lane. HH has inspected and discussed with Bartrams. They will replace if necessary but they recommend we try pruning and see what happens. HH had carried out pruning

n. Damaged tree at Greyhound. Leave to see if it regenerates. Sightlines to be checked.

11 OS Allotments and grazing field

a. Water in Love's Delight. Hose and ductwork to be installed when Haywardens have time. **Carry forward**

b. New water butt liner required at LD. HH to check with Grant and Stone. **Action HH**

c. Suggested amendments to rules to allow use of High Street sold weed killers. **Draft approved**

d. Tennant again stung by bee. Suggest that alternative plot is offered to tenant. **Action DC**

e. School campaign suggested to warn of dangers of blindness due to Toxocariasis in dog poo. CDC do not have poster or information. **Noted**

12 SP Garden of Rest .

- a. Hand brushes to be purchased. **Action DC/HH**
- b. Rates bill. **Carry forward**
- c. Headstone F18 much too high. This was examined before the meeting. It was agreed the memorial should be brought within regs. **Action DC to write to/ call mason.**

13 SP Objectives

- a. Mill Meadow. Meeting arranged with CDC Estate Management 12 June.
- b. Church Lane Phase 3. DC had produce a sketch of proposal. Trees to be included in autumn plant . KS/RR to arrange for waterers, select trees etc. **Carry forward to autumn.**
- c. Greyhound water splash area. Area cleared, spring planting. **Action HH**

14 SP Heritage Plaques.

Walks leaflet received and distributed. **Done**

15 SP Nature Reserve Management Plan.

DC to write to Chiltern Society for advice on re seeding and proposals for the glade area. **Action DC**

16 SP St Peter's Garden. Fund raising commenced.

17 SP Cycle rack in village centre. DC to chase. **Action DC.**

18 SP Road Repairs.

- a. Access to office is uneven and does not comply with Disability Access requirements. There are a number of potholes in the road at the Garden of Rest, plus path at Mill Meadow ponds in heavy rain. DC to put together a project. **Action DC**
- b. Action on potholes. JH presented his findings and asked for Cllrs to raise other queries. **Recommend to Main Council that this is taken to BCC.**

19 SP Grass verge policy and procedures.

- a. JH had meet with Cllr Martin. They had agreed a way forward which JH presented to the Committee. Agreed. **Recommend to Main Council policy on verges.**
- b. Email from Cllr Martin. DC to circulate response
- c. Letter to 'Mr Kemp', DC to send email back to KS. **Action DC**

20 SP AONB. Carry forward.

21 SP Items to be publicised by PR and Comms .

Use of pink spray to highlight dog poo.
Policy on parking on verges.

22 SP Information Items. None

23 SP To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1). No issues.

140 OS. Next meeting.
Further meetings

Monday 11 June (to elect Chairman) DC apologises for absence
Monday 30 July
Monday 24 September
Monday 5 Nov

The meeting finished at 10.28 pm.

Signed:

Dated:

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