

MINUTES of Chalfont St. Peter Parish Council

OPEN SPACES COMMITTEE meeting held on Monday

5th November 2012 at 7.30pm in the Council Office



Chairman issued instructions regarding emergency exits in the event of fire

Present: Cllr Mrs Janet Harper (Chair), Cllr Mrs Kate Southworth Cllr John Hatton, Cllr Peter Dale, Cllr Mike Beane. Cllr Mrs Darby and Cllr Mrs Smith attended part of the meeting.

In Attendance: Nick Stayt (Deputy Parish Clerk) and Mike Stevens (Head Haywarden)

52s. Apologies

53s. Declarations of interest - None

54s. **To approve minutes of meeting held on 3 Sept 2012.** The minutes had been approved at the Main Council meeting on 25 Oct and were signed by the Chairman.

55s. Review action points from last minutes

- 54p (b) **Grit bins.** A cheque was to be raised as CDC wanted payment before they supply.
- 57p (e) **Recycling bins in Mill Meadow.** LAF funding not approved, see budget.
- 20s (d) **Tree planting on grass verges working group.** Cllr Hatton hoped to meet BCC next week. Cllr Mrs Southworth said the grant application had to be made by 1 March 2013 for the next round which would plant trees next autumn. **Action Cllr Hatton.**
- 48s (d) **Bowling Club re: trees adj. to Maltmans Green.** Bowling club have offered £300 against estimate of £1080. **Action; recommend to Main Council.**
- 50s (c) **Wild flower project.** The soil has been turned over but there are many weeds in it. DC to find out from Middlemarch if this should be treated with herbicide and when to plant seeds. **Action DC.**
- 54s (a) **Commissioning a Commons Management Plan.** Cllr Mrs Harper and the Clerk had been through the three proposals and recommend John Shaw Woodland services. This was agreed. **Action, to recommend to Main Council. DC/HH to ask John Shaw if he could do a short presentation to Council on 29 Nov.**
- 5s (a) **Dog Poo Bins.** Two bins replaced, two new bins erected. New bin required at entrance to RNR and other bins to be replaced within existing budget; HH to advise. Bin Audit continuing. **Action HH.**
- 38s (a) **Austenwood Common.** OSS says PC not responsible for drive. Cllr Hatton had met residents over repairs. **Noted**
- 38s(b) **Wall and trees St Peter's Garden.** DC has written to residents regarding works and to CDC Planning regarding TPOs who have responded to say they do not believe it is necessary. **Noted**
- 38s(c) **Barnardo's clothes recycling.** DC has written to decline **Noted**
- 38s(d) **Football pitch on Gold Hill Common.** Dead grass has not recovered and the pitch was still not suitable for football. The HH had received three quotes for pitch renovation but these could not be implemented until the spring. The quote from Agrovista to be passed to John Shaw for comment. **Action HH to pass quote to John Shaw. DC to write to Gold Hill Football club to say pitch unsafe.**
- 39s(a) **Allotments.** Raised beds for easy access. See Budget.
- 39s (b) **Love's Delight,** 8 plots available, Hill House 2 available. Four newly let and 2 'under offer'.
- 39s(d) **Cost for meter and chamber** about £120, DC to purchase and Cllr Hatton would arrange to fit. **Action DC.**
- 40s **Village wellbeing** Haywardens have removed graffiti from electrical boxes. **Complete**
- 41s(a) **Playgrounds** Mill Meadow grant application awaits staff time.
- 41s(b) **Working group** to meet for launch event.
- 41s(d) **Paradigm grant application;** £5000 approved. **Noted**
- 42s **Market Place sign.** Application for change of condition (materials to be used) with CDC; to await approval prior to going ahead. Cllr Hatton to discuss painting wall with Cllr Martin and Mr Birring. **Action Cllr Hatton.**
- 43s(a)/ **Church Lane.** See below
- (b)
- 45s **Jubilee Beacon.** Mesh insert has been collected by HH. Lighting of the Beacon on Fun Night, Cllr Heath to be approached. **Action J Hat.**
- 51s **Autumn Planting.** Beech hedging around Community Centre and species list for Gold Hill Common.

agreed. **Action HH to proceed..**

- 52s Subway pump.** The pump had been replaced but there seems to be a problem with the new pump and this has been reported. **Noted**

56s. Correspondence

Little garden e mail 19 Sept. The committee agreed to purchase £50 worth of bulbs. **Action, cheque to be raised, Cllr Mrs Southworth to select location for planting.**

Granite blocks, e mails 11 Oct and 12 Oct. Parking Gold Hill East 2 Oct. **Action; Head Haywarden to infill gaps in areas where there is parking with more blocks.**

Letter school/football club cc of letter dated 3 Oct. **Noted.** HH said there had been a meeting of interested parties and another was due to be held.

Acknowledgement from Brian Oury, 14 September 2012. **Noted**

Letter dated 29 Oct 2012 from Mrs S Fisher. Her husband was buried in the Garden of Rest in January 2012. At the time it was thought this was an out of area burial and so double fees were charged. It now transpires Mr Fisher had lived most of his life in Chalfont St Peter and so Mrs Fisher is asking for a refund of the extra, out of area premium, she paid. **The non resident premium charged to be reimbursed.**

Letter, BP Collins. Estate of Patricia Gordon. It was felt that this was better handled by a Mason. **Action; DC to write to say that we already carry out grass cutting etc and recommend that a Mason be contacted to look after the stone.**

57s. Allotments and grazing field.

Notice boards. Awaits staff time

DC/HH to arrange to cut weeds in unused allotments when necessary and to examine cost of plastic sheeting to spread over areas for weed suppression. **Action DC/HH.**

- 58s. Village Wellbeing** - Nothing to report except theft of dumper from the Office compound and associated damage to fence.

59s. Strategy for development of playground facilities

(a) Mill Meadow, Phase 1(roundabout/swing and climbing net). RoSPA had inspected and passed the area. Cllr Allen to be contacted regarding publicity. **Action DC.**

(b) Boundary Rd play areas. The DC presented a proposed programme which was agreed to be recommended to Main Council. **Action; recommend to Main Council.**

(c) Gold Hill Play Area. Chalfont St Peter Parish Council has been approached with offer of fund raising for equipment. The verbal proposal was for a climbing tower/slide in the gap where we had proposed to replace the 'springy thing'. It was agreed that when Boundary Rd equipment was tendered that a separate price would be requested for a. a springy or b. climbing frame, the decision on what to go for could then be taken in December.

- 60s. Market Place sign** – See above.

61s. Church Lane Project III – Car Park Area.

Now assessed as lower priority

- 62s. Change4Chalfont Community Orchard Plan** – The planting scheme will take place 10 November.

- 63s. Riverside Nature Reserve** – The construction work was almost complete. The tenders for habitat creation had come in below estimate so it was agreed to revert to the original scheme and continue the path to the Hill House path. **Action DC to agree with Wildside**

- 64s. Review of Budget and 2013/2014 Budget.** Attached.

- 65s Community Groups/Volunteering Policy.** Contacts were being made to try to bring interested parties on board. **Action JH, PD, HH**

- 66s To approve ToR and Delegated Powers.** **Action; to recommend to Main Council.**

- 67s Autumn planting-** See above

- 68s Memorial Benches.** Proposal that when relative of people buried in the Garden of Rest request a bench, they should be offered locations within the village as well as GoR, e.g. Mill Meadow, Commons. These would be recycled plastic, the village standard. All to consider where these may be located. **Action- all.**

69s. Information items – why has a clothes and shoes recycling bin appeared in the Community Centre Car Park,
Action DC to ask David Stowe.

70s. Meetings 2013 and date of next meeting: The following were confirmed dates for 2013

Monday 14 Jan
Monday 18 March
Monday 29 April
Monday 17 June
Monday 2 September
Monday 4 November

The meeting closed at 22.35pm.

Next meeting Monday 14 January 2013 at 8:00pm