

CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to attend to a **HR COMMITTEE** meeting, to be held at the Parish Council chambers, Gravel Hill, Chalfont St Peter on **Thursday 8th February at 7.30pm**



AGENDA

Cllr Longshaw (Chairman), Cllr Jha (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Rush
Cllr Shinner, Cllr Sahota and Cllr Smith.

THE CHAIRMAN WILL ISSUE FIRE EXIT INSTRUCTIONS IN THE EVENT OF A FIRE

22. To receive apologies.
23. To receive declarations of Interests.
24. To approve the minutes of the previous HR meeting which took place on 8th November and 21st December 2023.
25. Actions from previous meetings.
None outstanding
26. To receive an update on the appraisal process 2023/4, make any decisions on the process for 2024/5
27. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1).
28. To discuss and agree the pay review for the Parish Council staff for 2024/5.