

CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **HR COMMITTEE** meeting, to be held at the Parish Council chambers, Gravel Hill, Chalfont St Peter on **Thursday 19th December at 6pm**



AGENDA

Cllr Longshaw (Chairman), Cllr Jha (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Sahota, Cllr Shinner, Cllr Southworth, Cllr Smith and Cllr Vlarar.

THE CHAIRMAN WILL ISSUE FIRE EXIT INSTRUCTIONS IN THE EVENT OF A FIRE

19. To receive apologies.
20. To receive declarations of Interests.
21. To approve the minutes of the previous HR meeting which took place on 7th November 2024.
22. Actions from previous meetings –
 - 16 Clerk to update the performance review programme with suggested changes. **COMPLETED**
23. Committee to discuss, review and agree the content of the Clerks appraisal for 2024/5, which the Chairman of HR and Chairman of Council will undertake on the 8th January 2025.
24. Next meeting Thursday 6th February 2025.