

# MINUTES of Chalfont St Peter Parish Council

## FINANCE & GENERAL PURPOSE COMMITTEE held on

Thursday 16<sup>th</sup> January 2025 at 7.00pm in the Council Offices, Gravel Hill,  
Chalfont St Peter, Bucks, SL9 9QX



## MINUTES

### THE CHAIRMAN ISSUED INSTRUCTIONS REGARDING EMERGENCY EXITS IN THE EVENT OF FIRE

**Present:** Cllr Dale (Vice Chair), Cllr Longshaw, Cllr Shinner & Cllr Vladar

**In attendance:** Mrs Vikki Murdock (VM), Assistant Clerk, Mrs Debbie Evans, Clerk/RFO (DE)

**55. Apologies:** Cllr Darby & Cllr Sahota

**56. Declaration of Interests:** None

**57.** The minutes from the Finance & General Purpose Committee meetings from Thursday 21<sup>st</sup> November 2024 were reviewed and signed by the Vice Chairman and approved as a correct record. Proposed Cllr Vladar & seconded by Cllr Shinner. All agreed.

**58. Review Action Points:** None

**59. Correspondence:** None

**60.** It was agreed to recommend a donation to Colne Valley Park, but this should be considered annually, rather than given automatically each year. For 2024-25 a donation of £1000 was recommended. Proposed Cllr Vladar, seconded Cllr Dale. All agreed.

**Recommend to Main Council: A donation of £1000 to the Colne Valley Park for 2024-25 and for any future donations to be considered on an annual basis.**

**61.** It was agreed to recommend a donation of £50 to The Open Spaces Society towards their Legal Action Fund. Proposed Cllr Longshaw, seconded Cllr Shinner. All agreed.

**Recommend to Main Council: A donation to The Open Spaces Society of £50 towards their Legal Action Fund.**

**62.** It was agreed to amend the specification for the Parish Council mobile phone, in order to support the purchase of a Sum Up machine, enabling the Parish Council to accept card payments for services and donations. A 3 year contract was recommended, including provision of a phone and suitable data capacity, at a maximum cost of £20 per month. It was also agreed to purchase a Sum Up machine at a cost of £44 (net). Proposed Cllr Vladar & seconded by Cllr Longshaw. All agreed

**Recommend to Main Council: to purchase a mobile phone on a 3 year contract at a maximum cost of £20 per month and a Sum Up machine at £44**

**63.** The Finance Reports at 31<sup>st</sup> December 2024 (month 9) were reviewed and noted.

Name:

Date:

Page: 1

In accordance with the Openness of Local Government Bodies Regulations Act 2014, all non-confidential supporting documentation is available to view from the Parish Council Offices

**64.** The Bank Statement and Reconciliation Report at 31<sup>st</sup> December 2024 were reviewed, noted and signed by those present as being correct.

**65. Information Items:** None

**66.** To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960s1). **None**

**Date of next meeting:** Thursday 13<sup>th</sup> March 2025 at 7.00pm

Meeting ended at 7.22pm

---

Name:

Date:

Page: 2

In accordance with the Openness of Local Government Bodies Regulations Act 2014, all non-confidential supporting documentation is available to view from the Parish Council Offices