

CHALFONT ST PETER PARISH COUNCIL

Minutes of the **Main Council Meeting** held at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks on Thursday 27th February 2025 at **7pm**.



MINUTES

In attendance: Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr Sahota (part), Cllr Smith and Cllr Vladar.

Also Present: Assistant Clerk, Head Haywarden & one member of the public

THE CHAIRMAN INSTRUCTED THOSE PRESENT OF THE FIRE EXITS IN THE EVENT OF AN EMERGENCY

- 194 A member of the Feast Day Fringe team gave a presentation about the group and the events being planned for June 2025. Help and ideas for the event would be welcome.
- 195 Apologies received from Cllr Darby, Cllr Nagra & Cllr Ryan
- 196 The following disclosable personal, prejudicial or disclosable pecuniary interests were declared.

Cllr Name	Agenda item	Type of Interest
Cllr Shinner	208	Not specified
Cllr Hatton	CAPP	Not specified
Cllr Vladar	207, CAPP 210	Not specified
Cllr Jha	CAPP	Not specified
Cllr Smith	208 Memorial Gdn	Not specified
Cllr Longshaw	174	Personal

- 197 The Council discussed the minutes of the meeting held on Thursday 30th January. Proposed Cllr Hatton, seconded Cllr Dale. All agreed

Cllr Shinner proposed we bring forward the item 208 for discussion, seconded Cllr Vladar, all agreed.

- 208 It was agreed that the Feast Day Fringe team could undertake an event within the Meadow Nature Reserve as part of the Fringe activities on Saturday 21st June. It was also agreed that the Teddy Bears Picnic could take place in the Memorial Garden on Sunday 22nd June and that the Parish Council would be happy to loan the Fringe team the marquee for the event. Proposed Cllr Vladar, seconded Cllr Dickson. All agreed.

198. To discuss the actions from previous meetings:

- 59 **ACTION – Clerk** to get a full quote from Asbestos removal specialists to remove contamination from Area 3 to take back to Council for discussion. **C'fwd**
- 80 **ACTION – Cllr Sahota** to produce a spec for the office staff to research quotes for options of live streaming. **C'fwd**
- 171 339 – ACTION PPO - to request that our lighting contractor ensure that only the agreed lighting colour be used in replacement bulbs. **COMPLETED.**

- 174 ACTION – Clerk to find out if allowing allotment holders to continue to use the plots at present is legally acceptable. **COMPLETED**. Council to make a decision based on current information at the EOM on the 19th Feb.
- 180 ACTION – Cllr Vladar to create a suggested response for the Bucks Lane Rental Scheme consultation and bring back for agreement at the end of Feb meeting. **COMPLETED**, see agenda item 203.
- 181a ACTION – Cllrs are to review the response created for the Chiltern National Landscape (CNL) and respond to Cllr Shinner by close of play on Saturday 1st Feb. **COMPLETED**
- 181b ACTION – Cllr Shinner to update responses and send out a final version to Councillors on the 2nd Feb. Once final agreed Cllr Shinner to send to PPO to send off on behalf of the Parish Council. **COMPLETED**
- 183a ACTION – Clerk to respond to the Public Protection Order Consultation with the listed car parks as agreed by Council. **COMPLETED**
- 183b ACTION – Clerk to respond to the Open Spaces Public Protection Order Consultation with the listed open spaces agreed by Council. **COMPLETED**
199. No Chairman's Announcements received.
- 200 To discuss and agree the minutes and recommendations from the following committees:
- Comms & PR – 13th February 2025. Proposed Cllr Vladar, seconded Cllr Shinner, all agreed.
- 92 - Recommend to Main Council: To update Chalfont St Peter Parish Council Communications Strategy and Action Plan policy in line with the changes suggested to Council. Proposed Cllr Vladar, Seconded Cllr Longshaw. All agreed.
- A&P – 17th February 2025. Proposed Cllr Dale, seconded Cllr Shinner, all agreed.
- 373 - Recommend to Main Council: The quotation from GW Shelter solutions of £9,651.38 to repair bus shelters in locations Amersham Road junction with Misbourne Avenue, Elms Road and Broadway as per itemised list shared as supporting document. Proposed Cllr Dale, seconded Cllr Shinner, all agreed.
- Main Council EOM – 16th February 2025. Minutes not yet available. **C'Fwd**
- 201 Cllr Longshaw proposed the payments signed in February, seconded by Cllr Shinner, all agreed. Cllr Dale and Cllr Shinner agreed to authorise the electronic payments in March 2025.
- 202 An update was received on the asbestos management of the Grazing Field, areas 1,2 & 4.
203. Cllr Vladar confirmed the four roads omitted from the Bucks Lane Rental Scheme consultation had now been added and the clerk would submit the response. Proposed Cllr Vladar, seconded Cllr Dale. All agreed. **ACTION Clerk**

204. Cllr Dickson asked whether a response had been received regarding the intellectual property of the work already undertaken by Troy Planning. **ACTION Clerk** to chase. Cllr Dickson requested that her concerns about the previous Neighbourhood Plan working party be minuted, namely that in 2020 it only consisted of one person so was therefore not a working 'party', despite minutes at the time stating that feedback came from a working party. She felt this made our documentation inaccurate and questioned the legitimacy of the feedback given. She requested, that in light of these concerns, she no longer wished to be part of the current Neighbourhood Plan Working Party and that her name be taken off. **ACTION Clerk**

It was agreed that the working party should create a tender to start work on an update to the Neighbourhood Plan, but this should come to Council for review before being posted. Proposed Cllr Hatton, seconded Cllr Vadar. All agreed.

205. It was agreed that the CSP Scouts could use St Peter's Memorial Garden for a VE Day afternoon tea on Saturday 10th May. Proposed Cllr Vadar, seconded Cllr Dickson, all agreed.
206. The Heads of Agreement produced by Buckinghamshire Council for the 'swimming pool' area of the Nature Reserve at a peppercorn rent was agreed. Proposed Cllr Shinner, seconded Cllr Vadar. All agreed.
207. Cllr Hatton gave an update on the Nature Reserve and details of a contractor to provide and install the bridge from Mill Meadow into the Nature Reserve, who use foundation screws to install their designs. He requested funding £1K for soil testing to ascertain that the foundation screws can be safely installed and if so, a further £18.5K for the bridge and installation costs. Proposed Cllr Hatton, seconded Cllr Vadar. All agreed.
209. It was agreed that Cllr Southworth would complete the Buckinghamshire Council Local Nature Recovery Strategy (LNRS) on behalf of the Parish Council and send to the clerk for submission before 24th March. All councillors were encouraged to complete the survey themselves online.
ACTION Cllr Southworth.
- 210 To receive information items:
- Cllr Vadar's previously circulated update on the CAPP group was noted.
 - Cllr Vadar gave an update on the flooding in the village on Wednesday 26th February.

Working groups and the Councillors involved.

St Peters Memorial Garden – Cllr Smith (lead), Cllr Shinner, Cllr Hatton.

Nature Reserve – Cllr Hatton (lead), Cllr Vadar, Cllr Ryan.

Neighbourhood Plan – Cllr Shinner, Cllr Smith, Cllr Jha, Cllr Dale, Cllr Hatton, Cllr Vadar, Cllr Southworth, ~~Cllr Dickson~~, Projects & Planning Officer and Clerk

Tree Management – Cllr Southworth (lead), Cllr Ryan.

CAPP group – Cllr Vadar (lead), Cllr Hatton, Cllr Jha and Cllr Dickson.

Flood group – Cllr Darby, Cllr Dickson, Cllr Vadar and a resident.

- 211 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

212

Date of next meeting – **Thursday 27th March 2025 at 7pm**

Meeting finished at 8.42pm.